

Room Configuration	Rationale	Other Considerations
Auditorium or Theatre Style Seating	Useful for adult learning that requires formal presentations of information or one way communication Accommodates large groups of participants	Allows participants to see visuals easily Does not allow for participant interactions
Classroom Set Up with Rows of Tables and Chairs	Useful if participants have large binders or materials to manage Provides for note-taking or writing	Does not easily lend itself to small group discussions or participant interactions
U Shaped Set Up of Chairs and Tables	Conveys a more informal and interactive learning setting Enhances interaction among the participants Participants can easily see and hear one another	Allows participants to both interact and see visuals or a screen for projected video
Circle of Chairs	Useful with small groups where the design calls for interactions and discussions Encourages interactions of peers	Eliminates the focus of the participants on the trainer May make the use of audiovisuals or a flip chart difficult
Chevron or Fan Arrangement of Tables and Chairs	Conveys a formal yet highly interactive setting Large and small group discussions are easily managed	Useful in allowing for both viewing of audio visuals and then switching to table group interactions
Conference Table	Used mainly with small groups Useful for total group	May not be conducive to breaking up the group into sub groups

	discussions	
--	-------------	--