Checklist for Determining the Need for Technology-Based Training Approaches

Directions: *Answer the following questions related to the adult learning you plan to design by placing a check in the box marked yes or no. When complete, tally the number of questions to which you responded "yes" and review with the scale provided below.*	YES	NO
Do you anticipate training more than 150 persons over the next one to three years?		
Are the adult learners working at different locations?		
Are the adult learners computer literate?		
Do the adult learners have access to computers with speakers and printers at their work sites?		
Do the adult learners have access to the internet or intranet in your organization?		
Do the adult learners prefer to be self-directed in learning new knowledge and skills?		
Do the adult learners feel comfortable in using e –mail?		
Do the work responsibilities of the adult learners make it difficult for them to attend training on work time?		
Will the content of the learning be consistent for all or most learners?		
Is it important to track the learner's performance and results in this adult learning opportunity?		
Can your school, department or district provide staff to support the learners as they use technology-based approaches to learning?		
Are resources available now to cover the upfront costs of development?		