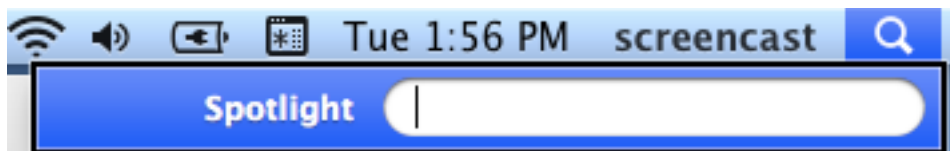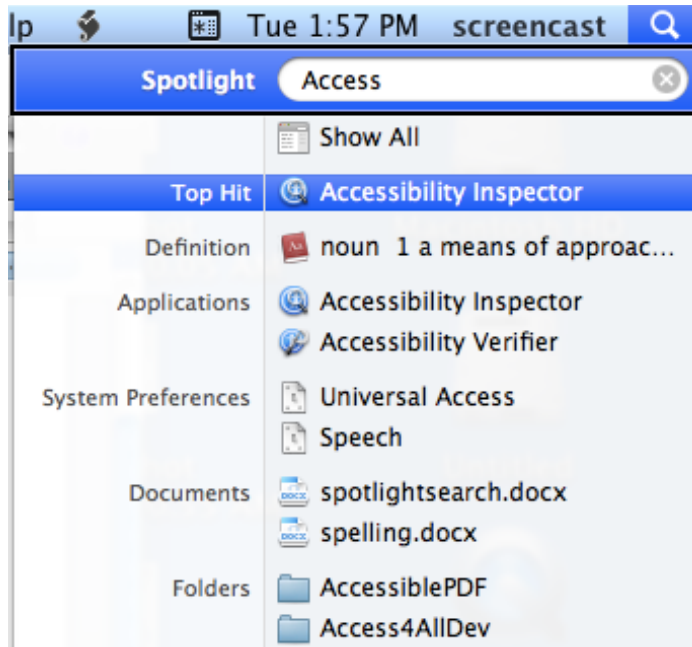# Tech Ease for All

Searching Your Computer with Spotlight and VoiceOver

Spotlight is the search technology built into Mac OS X. To search your computer with Spotlight while VoiceOver is running:

1. Launch VoiceOver by pressing Command, F5 on your keyboard.
2. Once VoiceOver is running, press Command, Option, M three times to select the Spotlight search field.

3. Enter your search term and press Return. Spotlight will announce the number of items found and the number of items currently displayed in the Spotlight search results pane.

4. Use the Up and Down Arrow keys on your keyboard to navigate the search results. As Spotlight reads each result, it will announce the name of the item (file name, folder name, application name, etc.) and the category it belongs to (Applications, Documents, Folders, Images, etc.).
5. To open a search result, press Return while that item is selected in the Spotlight search results pane.

For additional tutorials, please visit our website at http://etc.usf.edu/techease/4all/